

Managing Construction Projects In California

This one-day seminar is designed for project managers, presidents, vice presidents, engineers, contractors, subcontractors, principals, owners, architects, developers, controllers, accountants and attorneys.

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San Bernardino, CA December 1, 2005

Peter Fowler
Scott Layne
Norman Shaw

Pete Fowler Construction Services, Inc.

Matthew A. Keces, Esq.

Associated Ready Mixed Concrete, Inc.



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Critical Issues On The Agenda

8:30 a.m. - 8:55 a.m.

I. Overview

— *Peter Fowler*

- A. What Is This DBSKCV® "Method"?
- B. What Is Construction Management (CM)?
- C. Why Is Construction And Construction Management Important?
- D. Project Planning And Management
- E. Summary Of The DBSKCV® Method
 1. Define The Scope Of Work (This Includes The Design Phase)
 2. Budget: Identify How Much The Project Will Cost The Contractor And Owner
 3. Schedule When The Construction Will Happen (And Share This Information)
 4. Contract: Who Is Doing What? Everyone Should Know What To Expect
 5. Coordinate The Construction
 6. Verify, Document And Communicate That Everyone Is Doing What They Should
- F. Wrap-Up

8:55 a.m. - 9:45 a.m.

II. Define

— *Scott Layne*

- A. Feasibility
- B. Design Development
- C. Pre-Construction
- D. Construction
- E. Post-Construction
- F. Case Study: Defining Our Project

9:45 a.m. - 10:35 a.m.

III. Budget

— *Peter Fowler*

- A. Budgets vs. Estimates
- B. The Importance Of Budget Maintenance
- C. Estimating Basics
- D. Schedule Of Values
- E. Budget Maintenance
- F. Case Study: Estimating
- G. Case Study: Creating And Maintaining The Budget For Our Project

10:35 a.m. - 10:45 a.m.

Break

10:45 a.m. - 11:10 a.m.

IV. Schedule

— *Scott Layne*

- A. Time Is Of The Essence
- B. Construction Sequencing
- C. Construction Scheduling
- D. List Schedule
- E. Gantt/Bar
- F. Critical Path Method
- G. Case Study: Scheduling Our Project

11:10 a.m. - 12:10 p.m.

V. Contract (K)

— *Norman Shaw*

- A. The Importance Of Contracts
- B. Contract Law Basics
- C. Contract Components
- D. Home Improvement Contracts

E. Prime Contracts

F. Subcontracts

G. Negotiation

H. Indemnity

I. Case Study: Building Contract Documents

12:10 p.m. - 1:10 p.m.

Lunch (On Your Own)

1:10 p.m. - 2:00 p.m.

VI. Coordinate

— *Scott Layne*

- A. Planning
- B. Communication And Contact Management
- C. Time And Task Management For Construction Professionals
- D. Meeting Management And Delegation
- E. Daily Log
- F. Project Filing System
- G. Case Study: Coordinating Our Project

2:00 p.m. - 2:50 p.m.

VII. Verify

— *Norman Shaw*

- A. Inspection
- B. Tracking Costs
- C. Maintaining Budgets
- D. Billing Fixed Price Contracts
- E. Billing Time And Material Projects
- F. Change Orders
- G. Case Study: Verifying Our Project Is Proceeding As Planned

2:50 p.m. - 3:00 p.m.

Break

3:00 p.m. - 3:50 p.m.

VIII. Risk Management

— *Matthew A. Keces, Esq.*

- A. Contracts
 1. The Governing Terms
 2. General Rules For Ambiguous Contracts
- B. Insurance
 1. Types Of Insurance
 2. Self-Insurance vs. No Insurance
 3. Indemnification, Additional Insured, Subrogation And Waiver
- C. Risk Management
 1. What Risks
 2. Covering The Risks
- D. Case Study: Managing The Risks On Our Sample Project

3:50 p.m. - 4:20 p.m.

IX. Case Studies

— *Scott Layne And Norman Shaw*

- A. Our Simplified Case Study: DBSKCV® One-Page Summary
- B. New Residential Construction
- C. New Commercial Construction

4:20 p.m. - 4:30 p.m.

X. Wrap-Up

— *Peter Fowler*

- A. Project Objective
- B. Service Through Structure
- C. Systems Perspective
- D. Kindness AND Strength

Lorman Education Services reserves the right to modify the agenda and the faculty when circumstances are beyond our control.

Our Distinguished Faculty

Peter Fowler is active as a California general contractor, certified professional cost estimator, certified inspector, construction consultant, author and speaker regarding construction topics. Focusing on construction projects and buildings suffering distress, Mr. Fowler has analyzed damage, performed testing, specified and overseen repairs, performed repairs as a contractor and testified on a wide variety of construction issues.

Matthew A. Keces, Esq. is the corporate counsel for Associated Ready Mixed Concrete, Inc., a \$125 million annual revenue concrete and base material supplier headquartered in Newport Beach, California. As corporate counsel, Mr. Keces creates company policy and internal forms in accordance with SB 800 legislation; handles environmental and regulatory matters concerning OSHA, WQCB and AQMD agencies; negotiates real estate purchase agreements, leases and royalties; and is leading the project on a port import terminal. In addition to his legal duties, he utilizes his international business expertise to procure cement and other base materials on the world markets and also handles the associated ocean transportation and inland logistic requirements. Prior to joining Associated, Mr. Keces worked for The Sanko Steamship Co., Ltd., a \$700 million annual revenue international shipowner headquartered in Tokyo, Japan. After an initial four years working at the Tokyo office, he served in executive positions in Greenwich, Connecticut, and Long Beach, California. During this time, he developed new markets in South America (Brazil, Chile, Peru and Mexico) and Asia (Thailand, Indonesia, China and Japan). Mr. Keces successfully negotiated and closed multimillion-dollar contracts with Phelps Dodge, Cemex, Companhia Vale do Rio Doce, Siam Group, Taiheiyō Cement Corp. and P.T. Semen Cibinong. He earned his J.D. degree from the University of San Diego, with *Law Review* honors; his B.S. degree from the University of California at Irvine, graduating, *magna cum laude*, in social science; and his shipbroker's license from the Institute of Chartered Shipbrokers in London, England, with ship management and finance honors. Mr. Keces is a member of the State Bar of California and the American Corporate Counsel Association, and has been a speaker at transportation and cement conferences in China, Japan and San Francisco.

Scott Layne is a building designer, estimator, development consultant and construction consultant with more than 28 years of experience in the construction building industry. As a licensed California general contractor, Mr. Layne owned and operated his own design/build business for 23 years. He has developed, planned, designed and built more than \$400 million of construction in California, Washington, Arizona, Hawaii and Mexico. His projects have included estate homes in Rancho Santa Fe, the Newport Beach, the Arizona Biltmore, commercial office and retail developments, industrial projects, apartment buildings, condominiums and large-scale senior housing. Mr. Layne has an A.A. degree in architecture from the Phoenix Institute of Technology and is a member of AAMA.

Norman Shaw is active as a licensed California general contractor, senior consultant and speaker regarding construction topics. As the owner of his own construction business, he has worked throughout California on projects ranging from remodeling to building fine custom homes. Mr. Shaw's recent experience includes construction-related insurance claims and litigation in such areas as construction defects, construction site accidents and injuries, product failures, first- and third-party property damage analysis, risk management, construction management, cost estimates and building code research.

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General Information

San Bernardino, CA • December 1, 2005

Hotel • Address

Registration: 8:00 a.m. - 8:30 a.m. • Session: 8:30 a.m. - 4:30 p.m.

Lunch Break: 12:10 p.m. - 1:10 p.m. (On Your Own)

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FACULTY: Mark T. Coffin and Kristine L. Mollenkopf both of Hardin & Coffin, LLP, Pete Fowler and Paul V. Kushner both of Pete Fowler Construction Services, Inc. and Bruce R. Kimmell of Myers, Widders, Gibson, Jones & Schneider, LLP. ©2004. 188 pages.

ITEM: 349872MAN MANUAL ONLY \$69

THE FUNDAMENTALS OF CONSTRUCTION CONTRACTS: Understanding The Issues In California — Overview of the Construction Project and Contract Administration; Understanding the Construction Contract – An Overview of the Contract Documents; Understanding the Construction Contract – Common Construction Clauses and Contract Interpretation; Overview of Construction Project Scheduling; The Law and Construction Scheduling.

FACULTY: Gregory John Dukellis and David F. McPherson both of Watt, Tieder, Hoffar & Fitzgerald, L.L.P. and Patrick D. Harder of Nossaman Guthner Knox & Elliott LLP. ©2004. 342 pages.

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NUTS AND BOLTS OF MECHANIC'S LIENS, BONDS, STOP NOTICES AND CLAIMS: Getting Paid From The Project Without A False Claim In California — Overview – Why Liens, Bonds and Stop Notices Exist; Project Type: Remedies on Private Works Versus Public Works; Private Works in California – Mechanic's Liens; Scope of Mechanics Lien Protections – Who Can Recover for What Work; Stop Notice Remedy – Public and Private Works; Payment Bonds and Miller Act Bonds; Other Collection Remedies; Owner Remedies and Protection – Lien Releases and the Like; Extra Work in Delay and Disruption Claim Procedures; Avoiding False Claims.

FACULTY: David W. Ginn of the Law Offices of David W. Ginn and Mark J. Rice of McNeil, Silveira, Rice, Wiley & West. ©2005. 96 pages.

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The Benefits For You

This seminar is for anyone who needs to plan and execute construction or large property maintenance projects. If you are involved in construction, financing, owning, improving, maintaining or managing real property, you need to understand the process and flow of construction projects. From conception or identification of need through project completion or commissioning, the process of construction, improvement and maintenance is complex: Without a management method, it can get out of control.

Seminar highlights:

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Learning objectives:

- The attendee will be able to recognize and avoid the most common pitfalls that cause project shortcomings, defects, delays, cost over-runs, legal disputes and headaches.
- The attendee will be able to explain why construction costs are higher today than ever before.
- The attendee will be able to identify the benefits of putting a system in place for the professional management of a construction project.

We believe that putting seminar highlights on the brochure will increase the interest of the recipient. Because of your knowledge, we feel you would provide us with the most comprehensive seminar highlights. Would you please provide me with three to five key points that highlight the entire seminar?

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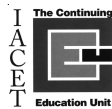
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