

## Kerry E. Lutzker

### Education

*University of Arizona, Tucson, Arizona*  
Bachelor of Arts, Political Science, May 1989

*University of San Diego, San Diego, California*  
Paralegal Certificate, August 1989

### Experience

*6/02-Present; Construction Analyst, Pete Fowler Construction Services, Inc.*  
PFCS, Inc. is a construction contracting, construction management & consulting firm. Specific services include: General Construction Contracting, Construction Management / Owner's Representative, Construction Cost Estimating, Construction Defect Assessment and Repairs, Construction and Post-Construction Inspections, Construction Issue Analysis, Report Development & Repair Recommendations, Testing, Mediation and Expert Witness Testimony.

*3/99-6/02; Claims Analyst, MC Consultants*  
Paralegal/Project Manager for a full service construction defect litigation and construction management expert consulting firm. Responsibilities include: managing projects, analyzing general contractor pay requests, attending and/or coordinating site inspections and destructive testing inspections, analyzing and summarizing depositions and subcontractor documents, and performing document depository reviews.

*10/98-3/99; Paralegal, Selman•Breitman*  
Paralegal position handling construction defect cases. Responsible for preparing discovery responses and requests, reviewing and organizing large volumes of documents, creating and maintaining trial binders, attending site inspections, analyzing client job files and performing document depository reviews.

*4/98-10/98; Paralegal, Brownwood, Rice & Zurawski*  
Paralegal in the construction defect unit for Liberty Mutual Insurance Company. Responsible for drafting motions/pleadings, discovery responses and insurance tender letters, corresponding with clients, experts and claims adjusters, document depository reviews, deposition summaries, case analysis and trial preparation.

*5/97-4/98; Paralegal, Law Offices of Michael Portigal, Esq.*  
Paralegal in five-attorney office handling 80% construction defect and 20% personal injury cases for Golden Eagle Insurance Company. Duties included drafting motions and pleadings, discovery responses and requests, locating and interviewing witnesses, document depository reviews, deposition summaries, organizing documents and extensive trial preparation.

## Experience - *CONTINUED*

### *4/95-2/97; Paralegal, Pima County Attorney*

Paralegal position with the Bureau of Child Support Enforcement. Responsible for case management for over 2500 paternity cases. Duties included interviewing defendants and custodial parents, calculation of child support orders, preparing files for financial and default hearings, supervision of support staff and correspondence with other jurisdictions.

### *8/92-4/95; Accounting Clerk, T.L. Roof & Associates*

Accounting clerk for a major commercial general contractor. Duties included calculating and processing subcontractor payments, lien release documentation and payroll calculations.

### *10/89-8/92; Internal Auditor, PriceClub Company*

Responsible for conducting floor safety walks and preparing detailed audit reports.

### *1/90-6/91; Paralegal, Vincent & Gjurjevich*

Responsibilities included organizing case files and preparing comprehensive legal and financial reports including trusts, wills, contracts and agreements.

### *6/89-8/89; Legal Intern, George J. Eigenhauser, Esq.*

Duties included document collection, information retrieval and independent legal assignments.

### *6/88-12/88; Investigative Aide, Pima County Public Defender*

Investigative aide for the Criminal Investigations Division. Assignments included interviewing clients and witnesses, submitting casework briefs, assisting in trials and serving subpoenas.

## Continuing Education

- *Building Envelope Design & Construction* – San Clemente, CA. April 12, 2006. 2-hour presentation examining the critical components that create the Building Envelope and the roles they play in regulating the indoor environment. Topics included Building Envelope's component assemblies from the foundation, walls, construction materials and fenestration (windows and doors) up to the roof covering. Also examined how the Building Envelope controls the flow of energy between the interior and exterior of the building. Also addressed how the needs of heating, cooling, ventilation and natural light impact the performance of the Building Envelope.
- *Residential Foundation Systems* - San Clemente, CA. February 22, 2006. 2-hour presentation by Pete Fowler Construction Services, Inc. regarding an overview of typical foundation systems in light frame buildings. The presentation included the process of selecting and constructing the components of foundations, including grading, trenching, reinforcing, concrete placing, finishing and curing. Common causes and correction of problems or defects were also reviewed.
- *Construction Defect Life Cycle* – San Clemente, CA. August 17, 2005. 2-hour presentation outlining the entire construction defect process from planning and design through litigation and repairs. Discussion includes litigation avoidance techniques, litigation management techniques, and construction education.
- *Introduction to Roofing* - San Clemente, CA. September 15, 2004. 2-hour presentation by Pete Fowler Construction Services, Inc. regarding the principles of design and construction of roofing assemblies; roof types and classifications; selection criteria and choice; installation; flashing; inspection criteria and the roof life cycle and maintenance.

### *Continuing Education - CONTINUED*

- *Residential Flashing & Waterproofing* – San Clemente, CA. July 21, 2004. 2-hour presentation introducing the subject of weatherizing the building envelope to resist the ravages of the environment. Discusses the principles of design and construction of flashing and waterproofing assemblies; the various sources of moisture and options for handling it in the built environment; examples of flashing, above grade waterproof decking techniques and below grade waterproofing applications with real world examples of successes and failures.
- *Introduction to Codes & Standards* - San Clemente, CA. March 24, 2004. 2-hour presentation by Pete Folwer Construction Services, Inc, regarding how building codes and standards affect the construction of buildings including how codes and standards have evolved through the centuries to provide for the health, welfare and safety of the general public and how they continue to evolve today.
- *Introduction to Construction Cost Estimating* – San Clemente, CA. January 29, 2004. 2-hour seminar by Pete Fowler Construction Services, Inc. regarding a step-by-step method for planning, creating and delivering estimates for construction.
- *Mold, Moisture, Misery & Money Plus Myth* – San Diego, CA, October 2003. Co-sponsored by National Institute of Building Sciences (NIBS), the U.S. Department of Energy (DOE), Oak Ridge National Laboratory (ORNL) and the U.S. General Services Administration (GSA). Two day symposium presenting balanced viewpoints in medicine, law and risk management relating to the effects of mold in buildings.
- *Solving Water Intrusion and Mold Problems in Arizona* – Phoenix, AZ, December 18, 2001. Presented by Lorman Education Services.
- *Construction Defect Litigation from an Insurance Coverage Perspective* – Lake Tahoe, CA, May 18-19, 2001. Presented by MC Consultants.
- *Construction Defect Litigation from an Insurance Coverage Perspective* – Indian Wells, CA, September 17-18, 1999. Presented by MC Consultants.